



Inter-District Open Enrollment

Here's what you need to know:

Open enrollment is a policy of the Field Local School Board which allows students from any Ohio school district to be admitted tuition-free and subject to certain policies, rules, regulations, and conditions.

However, students in the Field Local School District have priority to enrollment in all programs, buildings, and grade levels over inter-district Open Enrollment students. The determining factor is the amount of available space in the selected grade levels at the required school.

Guidelines for All Open Enrollment Students

- Only a parent or guardian who has legal custody of the student may apply for open enrollment. (**Proof of legal custody will need to be provided if applicable**)
- Transportation to and from school is the responsibility of the family.
- No tuition fees are charged, but students must pay normal classroom fees.
- Students must adhere to all Field Local School district code of conduct policies.
- Regular attendance is a key factor.
- **Students currently open enrolled to Field Local Schools may be denied open enrollment in a subsequent year if they accumulate ten (10) or more unexcused absences or are suspended or expelled (10) consecutive or more days during the school year.**
- Applications will only be accepted if all the required paperwork is attached.
- Any application that is turned in without the required paperwork will not be considered.

Please note: We will be monitoring absences and tardiness throughout the school year.

About NEW Open Enrolled Students:

- Field will only be accepting **NEW** open enrolled students for kindergarten at Suffield Elementary.
- If applying for a **NEW** application, Field will also need a copy of the birth certificate, copy of drivers license of parent applying & if applicable, court stamped custody papers.
- 2 proofs of residency are required for new applications. 1 proof of residency must be a signed lease, or a mortgage statement dated within the last 30 days. The 2nd proof of residency can be a gas, water, electric, sewer or waste removal bill, bank statement, pay stub, cable bill, internet bill, landline bill, homeowner/renters' insurance, deed or property tax statement.
- If the student has an IEP, MFE or a 504 plan, a current copy must accompany the application to be considered for approval.
- **The final due date for applications and all required paperwork is Friday May 17, 2024.**

About the Renewal Application Process:

- Applications are mailed out in mid-March to current Open Enrolled students.
- Applications will be available on the Fieldlocalschools.org website in mid-March.
- A separate application is to be submitted for each student, if more than one.
- 2 proofs of residency are required for renewal applications. 1 proof of residency must be a signed lease, or a mortgage statement dated within the last 30 days. The 2nd proof of residency can be a gas, water, electric, sewer or waste removal bill, bank statement, pay stub, cable bill, internet bill, landline bill, homeowner/renters' insurance, deed or property tax statement.
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